

# Pi Gamma Mu International Honor Society in Social Sciences

## ANNUAL REPORT – 2009-2010

Due September 1 at 1001 Millington, Suite B, Winfield, KS 67156

The following information is important to PGM Headquarters in maintaining effective communications with our chapters and chapter sponsors.

### General Information

Chapter \_\_\_\_\_ School \_\_\_\_\_ State \_\_\_\_\_

Sponsor \_\_\_\_\_ e-mail address \_\_\_\_\_

office phone \_\_\_\_\_

Address \_\_\_\_\_ fax number \_\_\_\_\_

Chapter Website: \_\_\_\_\_

Faculty secretary-treasurer \_\_\_\_\_

(name)

(address)

Whom should we contact on your campus with a letter of thanks for your efforts on behalf of PGM?

\_\_\_\_\_  
(Name and Title)

\_\_\_\_\_  
(Address)

The following officers will serve for 2010-2011: (Please include names and mailing addresses of officers for the fall semester so they will receive the PGM Newsletter. If elections are held in the fall, let us know this information at that time.)

President \_\_\_\_\_

(name)

(address)

Vice-president \_\_\_\_\_

(name)

(address)

Other \_\_\_\_\_

(name)

(address)

### Organization Improvement

Does your chapter need recruiting materials? If so, what would that be and how many are needed?

\_\_\_\_\_  
\_\_\_\_\_

Would you like headquarters to call you about any areas of concern you have? Please give a description of the concern or question you have and a good time to reach you:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## PGM Communications

The Pi Gamma Mu Newsletter is a communication link for chapters. How can we improve the PGM Newsletter?

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What can Headquarters, your Regional Chancellor or Governor do to assist you? \_\_\_\_\_

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### New IRS Requirement

Pi Gamma Mu is a 501©3 tax exempt organization. Every year we have to file a Form 990 with the Internal Revenue Service. The IRS has redesigned the Form 990 and changed the requirements for those filing this form. Every chapter of Pi Gamma Mu is required to have an EIN number. For those who have an EIN number, we assume you are already filing the form 990-N for your chapter. Headquarters is in the process of getting an EIN number for every chapter who does not currently have one (we will mail you a copy of the letter from the IRS that has your EIN number). We will file a form 990-N for each of these chapters, but need your help to do this. It is **vitaly important** that you fill out the following information:

Do you have gross revenues of more than \$25,000? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you have an EIN number? Yes \_\_\_\_\_ No \_\_\_\_\_ If so, what is the number? \_\_\_\_\_

### **Yearly Stats & Activity**

The following information is used by the **Awards Committee** in making determination of chapters deserving consideration for the Rolls of Distinction and Merit. Chapters named to the Roll of Distinction are strongly active chapters that evidence activity and programming that reflects the overall ideals of Pi Gamma Mu and contribute significantly to their institutions and communities. Chapters named to the Roll of Merit are active chapters that represent similar activities, but at a somewhat lower level.

How many new members did you initiate last year? \_\_\_\_\_ Students \_\_\_\_\_ Faculty \_\_\_\_\_ Special People

Compared to the previous year, did your membership: \_\_\_\_\_ Increase \_\_\_\_\_ Decrease \_\_\_\_\_ Stay Stable

How would you rate the image of your chapter on campus? \_\_\_\_\_ Excellent \_\_\_\_\_ Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor

Overall evaluation of your year: \_\_\_\_\_ Very active \_\_\_\_\_ Active \_\_\_\_\_ Somewhat active \_\_\_\_\_ Inactive

On a separate sheet of paper, provide a summary of your chapter's activities this past academic year, plus details of special programs, meetings, initiations, trips or tours, guest lecturers, or service projects (attach copies of programs, press releases or publicity, news coverage, letters, photographs, etc. that verify such activity).

Activities are unique to each chapter. The nature of these activities will reflect the goals and membership of each chapter, and sometimes the nature of the institution. Some chapters support only one significant event each year, while others are involved in a variety of smaller activities. The number or nature of activities is up to each chapter, but in the end what is important is how those activities impact locally.

A project may include donation of money, goods, services, or time that supports philanthropic and/or educational activities either on campus or in the broader community. Such projects should be officially sanctioned by the PGM chapter and demonstrate participation by chapter members; participation in social service activities by individual PGM members as members of another organization should not be included unless there is official sponsorship by the PGM chapter. It is important that you provide as detailed and well-documented case of your chapter's activities as possible. Make your case for consideration.

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Thank you for your participation in filling out this report. The officers of Pi Gamma Mu use the information compiled in these Annual Reports throughout the year when making decisions regarding the organization. Your contribution is very important.